General Risk Assessment – Linnet Clough Scout Camp and Activity Centre
LCB 221

Assessment Location: Lynmouth Building and Toilet/Shower Block
Assessment Date: Thursday 14 January 2021
Assessment Undertaken By: Carl Hornsby, Manager
Assessment Accepted By: John Smith, Chairman

Assessment Review Date: 14 January 2022 - (12 months from assessment date or where significant change has occurred)

This Risk Assessment has been undertaken and prepared for the use of Segen for safety management purposes and is pertinent to them and not any other party. The assessments do not imply that there are no other hazardous conditions. The opinions expressed and facts described were valid on the date recorded.

Risk matrix

Risk rating guidance

Likelihood (L)						
5	5	10	15	20	25	
4	4	8	12	16	20	
3	3	6	9	12	15	
2	2	4	6	8	10	
1	1	2	3	4	5	
	1	2	3	4	5	
	Severity (S)					

Likelihood (L) x Severity (S) = Risk rating (RR).

Acceptability of risk guidance

High-risk: 15 – 25	High-risk activities should cease immediately. Further effective control measures to mitigate risks must be introduced.
Medium-risk: 8 – 12	Medium-risks should only be tolerated for the short-term and only whilst further control measures to mitigate the risks are being planned and introduced.
Low-risk: 1-6	Low-risks are largely acceptable. Where it is reasonable to do so, efforts should be made to reduce risks further.

Guidance. When completing a risk assessment, you should:

1. Identify the persons at risk and the significant hazards.
2. Calculate an initial RR for the activity.
3. Identify risk control measures that reduce the risks to an acceptable level.
4. Calculate a revised RR - you should consider how much safer the task will be if the control measures are followed. Here, you should consider changing both the likelihood (L) and the severity (S) ratings.

Note. Ideally, you should look to reduce the risks so that the task can be classified as “low risk”.

LINNET CLOUGH	LYNMOUTH BUILDING AND TOILET/SHOWER BLOCK	General Risk Assessment	Date:	14/01/21	Ref Number:	LCB221
			Assessor(s):	C Hornsby, J E Smith		

Activity / Condition	Person(s) at risk	Significant Hazards & Risks	Risk			Control Measures	Residual Risk		
			1*	2**	1 x 2		1*	2**	1 x 2
Description: The Lynmouth Building is used for Cub Pack and Youth Group holidays, Activity camps, Training events, Conferences and is a good base for all round use. The building is double glazed with central heating and has a fully fitted stainless steel fitted kitchen, a Leader's room and three twin bunk rooms. The main hall sleeps up to 30 using foam sleeping mats (provided). The building is situated on a large activity field which is also used for camping. A separate toilet and shower block is located adjacent to the Lynmouth building. The building has a dedicated parking area. On arrival all Users are given Induction/Instructions for the use of the buildings and kitchen facilities. COVID 19 - PLEASE NOTE THIS RA SHOULD BE READ IN CONJUNCTION WITH THE LINNET CLOUGH MAIN SITE RISK ASSESSMENT AND THE ADDITIONAL COMMENTS AT THE END OF THIS RISK ASSESSMENT										
Male Toilet Block	Building Users	Steps leading to the building entrance could lead to accidents if users jump on or off the sides, leading to falls, trips, etc.	3	2	6	- Hand rails fitted to both sides of the steps - Warning signs in place	1	1	1
Male Toilet Block	Building Users	The pathway surrounding the perimeter of the toilet block consists of paving slabs. Uneven slabs caused by settling are trip hazards	2	2	4	- Slabs to be inspected regularly and lifted/re-laid as required	1	1	1
Toilets and Showers	All Users	Risk of scalds from hot water	3	2	6	- Warning signs in place above sinks	2	2	4
Toilets and Showers	All Users	Risk of slips due to wet floors	3	2	6	- Floors to be mopped and dried after cleaning - Warning signs in place -	2	2	4

1* Likelihood Rate	1 = Remote	2 = Improbable	3 = Occasional	4 = Probable	5 = Frequent (not if, but when)
2** Severity Rate	1 = Minor	2 = Serious LTI/Non RIDDOR	3 = Serious LTI/RIDDOR	4 = Major	5 = Fatality / Catastrophic

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Lynmouth Building	Building Users	The outdoor mat at the foot of main entrance stairs gets slippery when wet	3	2	6	- Mat to be checked and cleaned/jet washed as required - Hand rails fitted - Warning signs in place	3	1	3
Lynmouth Building	Building Users	A trip point exists at the main hall fire exit	3	2	6	- Warning signs and visibility tape in place	3	1	3
Lynmouth Building Kitchen	Building Users	Removal of hot items from the oven	3	3	9	- Oven gloves provided which should be used at all times - No unauthorised persons should use the kitchen	3	1	3
Lynmouth Building Kitchen	Building Users	Scalds and Burns from the cooker hobs when in use	3	3	9	- No unauthorised persons should use the kitchen. Signs to be in place to help groups enforce/ - 'Hot Surface' signage should be in place	3	1	3
Lynmouth Building Kitchen	Building Users	Potential burns caused from the plate warner	2	2	4	- Signage should be in place to indicate the hot surface	2	1	2

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Lynmouth Building Kitchen	Building Users	Risk of Fire	2	2	4	- Gas Cut Off Button installed - Roller Shutter door over serving hatch to be closed when food not being served - Fire Blanket installed - OTHER CONTROLS IN KITCHEN -	1	2	2
Lynmouth Building Kitchen	Building Users	Risk of burns and scalds from hot water boiler/dripping water	2	1	2	- Warning signs on display. - No unauthorised persons should use the kitchen - Users to ensure taps are turned off properly	1	1	1
Lynmouth Building Main Hall	Building Users	Risk of chairs falling and cause injury if stacked too high	2	1	2	- Maximum number of chairs in each stack should not exceed 10. Signs in place to advise this.	2	1	2
Lynmouth Building Main Hall	Building Users	Risk of stacked tables falling and causing injury if not handled or stored correctly	2	1	2	- Portable trolley and safety straps fitted provide for tables to be stacked correctly - Warning signs in place - Young people to be supervised when tables in use or being stored away.	1	1	1
Car Park	Building Users and Visitors	Parking space for up to 6 cars. Risk of danger to children in the area while vehicles are being manoeuvred for parking	3	2	6	- Adult Leaders to ensure children are supervised to keep clear of the area - Warning signs to be placed	1	2	2

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Additional Comments: As of 14/01/2021 all Residual Risks are between 1-3 and are at Low Risk

COVID 19 RESTRICTIONS:

- Restricted residential occupancy
- Reduced capacity
- Household only occupancy of rooms where residential is permitted
- Hand sanitisers on all entry points to buildings
- Where large numbers (greater than 6) are using the building a one way route should be in operation where possible. 'Keep your distance' signage should be in place
- Windows should be open where possible to increase ventilation
- Restrict the amount of time inside buildings
- Use face coverings if prolonged time (above 30 mins) inside buildings with large groups from different households
- Increased cleaning of touch points in all buildings (door handles, light switches, plug sockets, etc.)

Risk Assessment Review

Date of Risk Assessment/ Document Review:	Review Completed by:	Changes Required (Y/N):	Date Changes Approved (Region)/ Name	Date of Next Review
14/01/21	J E Smith / C Hornsby	No	N/A	14 January 2022 or earlier if changes required

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